

**2022-2023 Faculty Senate Meeting Minutes**  
**Tuesday, July 12, 2022**  
**Video Conference Via Zoom**  
**Time 1:00 – 3:00 P.M.**

**I. Call to Order**

The July meeting was called to order by President Yueh-Ting Lee.

Y. Lee asked for a motion to switch Agenda Item VI and Agenda Item VII.

Motion: J. Sramek

Second: L. Wang

A vote commenced: 23 Yeas, 0 Nays, 0 Abstentions; The modification of Agenda Item VI was approved.

**II. Roll Call: Julie Tate**

Members Present: Eric Black, Amy Bro, Robert Broomfield, Ying Chen, Farhan Chowdhury, Lisabeth DiLalla, Michael Eichholz, Michael Hylin, Elaine Jurkowski, Arash Komae, Seung-Hee Lee, Yueh-Ting Lee, Patrick McGrath, Stacey McKinney, Amanda Pangrazio, Mike Phillips, Jeffrey Punske, Bethany Rader, Walter Ray, Lorelei Ritchie, Diana Sarko, Jennifer Sherry, Joseph Sramek, Julie Tate, Sylvia Thoms, Lichang Wang, Cherie Watson, Rachel Whaley

Members Absent: Scott Gilbert (Excused), Rolando Gonzalez Torres, Khalid Meksem, Walter Metz, Grant Miller

Ex-Officio and Guests: Rachel Frazier, Josh Frick, Meera Komarraju, Austin Lane, Amber Pond, Andrew Youpa, Carroll Walker, Wendell Williams

**III. Approval of Minutes from May 10**

Motion: B. Rader

Second: M. Eichholz

A vote commenced: 22 Yeas, 0 Nays, 1 Abstention; The minutes from 05/10/2022 Faculty Senate meeting were approved as written.

**IV. President's Report: Yueh-Ting Lee**

Y. Lee reported that the May issue of the FS Update/FYI has been sent out, and we usually send off the newsletter only during months of FS meetings. Y. Lee stated that FS worked with Dr. Paul Frazier (Vice Chancellor for Diversity, Equity, and Inclusion) to organize a virtual Asian American Symposium on May 25<sup>th</sup>, during the Asian American Heritage month. On June 6<sup>th</sup> and July 11<sup>th</sup>, Y. Lee attended the EOC meetings and discussed the Fall semester re-opening plan on campus health and safety issues related to COVID-19. On June 9<sup>th</sup>, Y. Lee had a meeting with Chancellor Lane and discussed faculty hires, faculty equity issues, and the strategic plan. Y. Lee reiterated that shared governance, faculty retention, and operating paper issues are still concerns of FS. On June 17<sup>th</sup>, Y. Lee had an individual meeting with Provost Komarraju and informed her about certain concerns and complaints about administrators from some academic units' head, who may have violated shared governance and OP procedures in some decisions. On June 15<sup>th</sup>, the Provost Search Committee members had the first meeting with the Chancellor's Office and Witt Kieffer consultants. They discussed a timeline and listened to ideas and suggestions from committee members regarding the responsibilities and expectations of future candidates. On June 23<sup>rd</sup>, Y. Lee had

a zoom meeting with Wendell Williams (ACEM), Marc Morris (APAA), and Provost Komarraju about no-show Federal policy compliance. A document was shared with FSEC by email. Y. Lee had two meetings with Marc Morris (APAA). At the first meeting on May 12<sup>th</sup>, Governance Committee Co-chairs, P. McGrath and K. Meksem were in attendance. On June 28<sup>th</sup>, Y. Lee had an individual meeting with Marc Morris and discussed the operating paper process, faculty hires, and equity issues. On July 6<sup>th</sup> at noon Y. Lee attended the new employee luncheon to represent FS as a constituency.

**V. Q and A Session with Chancellor and Provost**

- A. Chancellor Austin Lane – E. Jurkowski addressed a concern in her department over staffing concerns and slowing the admission process, particularly for international students. Jurkowski asked if staffing resources are being evaluated. Chancellor Lane referred to findings from two recent audits, and that indicated non-existent business practices. The Chancellor also said it showed us under utilizing our technology and used electronic signatures as an example. J. Sherry mentioned expediting faculty hires and better intent when making offers. Chancellor Lane said they discussed a better process at the leadership retreat, and added that an internal faculty salary survey is starting. Phase II of that study will focus on how we compare to the market. Chancellor Lane said they are focused on what they can control and looking to refocus on research in revamping indirect costs. The Chancellor Lane touched on enrollment a said recruitment is still happening, as numbers look promising. They also have \$3.7M in funds to help students financially. The Chancellor stated each unit in the coming month will be posting the unit effectiveness plan and their targets and measures within the strategic plan. Chancellor Lane said they continue to monitor COVID and will share the executive order once released.
- B. Provost Meera Komarraju – After receiving enrollment data, J. Sramek asked for clarification on low retention numbers. Provost Komarraju looks for an increase over the next 6 weeks from previous experience. The Provost said pass/no pass could be a contributing factor due to student suspensions during the pandemic, along with dropping school for employment. L. DiLalla asked if pass/no pass is being analyzed to determine if it had a positive or negative outcome. Provost Komarraju said there is correlation between the number of students that took advantage of pass/no pass to retention data. The Provost added that instructors have shared students not being as prepared so, extra tutoring is available. The Provost added that there are students wanting to enroll but do not meet the SAP requirement for financial aid. M. Eichholz asked if we are comparing ourselves to other universities, and if the economy and job availability contribute to the decline in graduate enrollment and retention. Provost Komarraju shared early the national average and said in previous years SIUC has been ahead but is trending with the average this year. She added that graduate applications and admissions are up but registrations are down. The Provost said this could also be due to a reduction in faculty. J. Sramek addressed staffing and resource issues in the graduate office, as an example. Provost Komarraju said staffing has increased and they are working on a long-term pipeline. J. Sherry asked if lowering SIUC's GPA requirement is a variable in retention being down. The Provost acknowledged that selective universities do have higher retention numbers. She also stated that they are collecting data to see what students they're losing. F. Chowdhury asked about the decline in the GA budget and the decline in GA's per unit. Provost Komarraju stated the GA budget has been protected and that the unit makes the decision for the percentage of assistantship.

F. Chowdhury stated there was a significant cut to the engineering GA budget. The Provost said she will follow up with the dean. Provost Komarraju stated they are working hard to improve enrollment and retention numbers during the remaining six weeks, and getting ready for the new semester.

## **VI. Reports**

- A. Executive Committee: Chair, Yueh-Ting Lee – See Agenda Item IV, President’s Report.
- B. Election Committee: Chair, Bethany Rader – B. Rader reported they are waiting for faculty to be on contract and then will hold a special election to fill vacant senate seats.
- C. Undergraduate Education Policy Committee: Co-Chairs, Joseph Sramek and Walter Metz – J. Sramek reported no business held over the summer and expects a busy fall semester.
- D. Budget Committee: Co-Chairs, Michael Eichholz and Farhan Chowdhury – M. Eichholz reported the University Budget Committee meeting for May 26<sup>th</sup> was canceled.
- E. Committee on Committees: Co-Chairs, Elaine Jurkowski and Seung-Hee Lee – E. Jurkowski reported working on recruits for university committees over the summer and will finish standing committee appointments once special elections conclude this fall semester.
- F. Faculty Status and Welfare Committee: Co-Chairs, Scott Gilbert and Jennifer Sherry – J. Sherry reported no meetings held over the summer, and the FS Operating Paper has been updated and posted on the website. Sherry stated the FS role in unit operating papers will be advisory and maybe on the FSW docket, along with the decrease in faculty lines, and that Dr. Xiao’s appeal will be discussed.
- G. Governance Committee: Co-Chairs, Patrick McGrath and Khalid Meksem – P. McGrath had no report.
- H. VC of Research: Gary Kinsel – No report.
- I. Faculty Advisory Council to IBHE: Lichang Wang – L. Wang reported having two meetings on May 20<sup>th</sup> and June 17<sup>th</sup>. One main issue was on dual enrollment. Professor Xiaodan Hu (NIU) presented on the current research on dual enrollment, in May. Erin Volk (Director of Instructional Service, Lincoln Trail College) presented on their efforts building relationships in Lincoln Trail College’s dual credit program, in June. The second main issue was on enrollment management. Adam Connolly (Vice President on Enrollment Managements, Ruffalo Noel Levitz) presented at the June meeting and Wang will share the PowerPoint presentation, once received. FAC members also elected the executive members for next year. The next meeting is September 16, 2022. P. McGrath asked if they are going to discuss the demographic situation with high school students. L. Wang replied they provided data and gave strategies. FS members briefly discussed a declining high school population starting around 2026 and peaking at 2028. W. Williams commented that they are aware and are preplanning with recruitment in overabundant areas, mostly out of state. Provost Komarraju added the consideration of international recruitment and to rethink the traditional student, i.e. adult learners.
- J. Graduate Council Representative: TBD – No report.
- K. Ad Hoc Committee on Institutional Ranking/Educational Quality: M. Hylin, J. Sramek, E. Jurkowski, Y-T Lee – J. Sramek reported receiving the submission report and being able to make comments before it was submitted. Sramek asked the Chancellor how we can utilize this data moving forward as a quality control. The Ad Hoc Committee will meet once faculty are back on contract in the fall and will have a preliminary report written by end of year. L. Wang commented that comparisons and data in ranking can be

problematic. J. Sramek said they're approaching student retention, faculty salaries, the number of terminal degrees, and types of classifications rather than the score.

**VII. Special Guest Associate Chancellor Wendell Williams on No-Show Compliance and Impact**

W. Williams stated the Department of Education will review an institution to make sure all guidelines are being followed in distributing Title IV funds. Williams said an issue found that effects faculty, was no shows. No shows have been reported by SIUC at the end of the semester when faculty submit grades, but this needs to be reported by the census date. A process will be in place after the tenth day to become aware of those students who never showed up and those funds will be returned within 30 days. Effective this Friday, we will submit a grade for all students in all sections at the beginning of term. Using the midterm faculty grade roster is the way you will do this. Faculty will be notified with dates and times this is to be completed. L. DiLalla asked for clarification on taking attendance and if 100% of faculty will be required to do this report. W. Williams shared his screen to show how to make the submission. Williams provided an example of passing around a sign in sheet to record participation during the first ten days and gave an example for online classes. M. Eichholz asked about best management practices from other universities and suggested providing examples to faculty when communicating this information, along with listing why reporting this information is required and its importance. Provost Komarraju commented that students may be identified in smaller classes compared to larger ones, and the importance of attending classes will be communicated to students. The Provost said they will have some mechanism in place to catch those students that miss the first two weeks of class but attend on the third week, and reminded those teaching 8-week courses that this will happen during week one. W. Williams stated that students can be added back using a course request form (CRF). J. Sramek asked if there is a system in place to safeguard for high error rates due to low staffing issues. Williams said after they receive the no show report, they will send it to academic advisors and retention and recruitment coordinators for verification.

**VIII. Old Business**

A. Zoom meeting in September 2022? – L. Dilalla shared that meeting in a large enough space would benefit being in person. B. Rader shared she reserved a lecture hall in Lawson and it has hybrid capability. M. Eichholz agreed with DiLalla and that meeting in person would be a strong benefit. Rader suggested reporting to all of Senate the accommodations and then a decision can be made.

**IX. New Business/Announcements**

None

**X. Adjournment**

Motion: J. Sramek

Second: B. Rader